

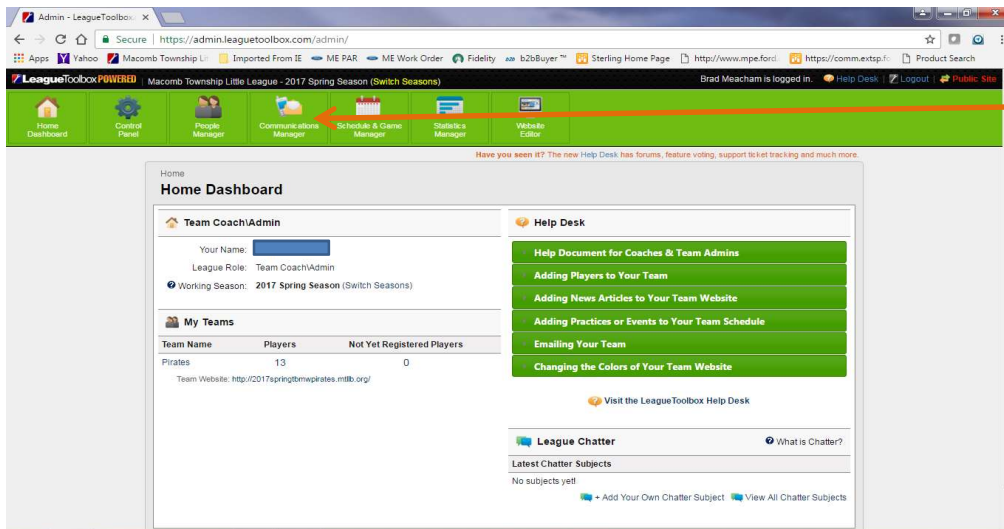
Go to the MTLB.Org website

Log in

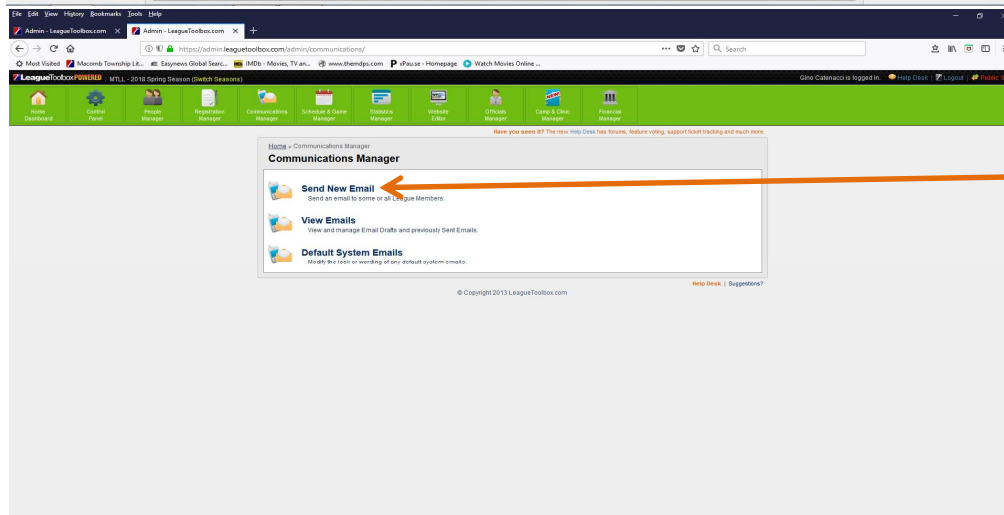
Enter User Name and Password

Select Admin Site

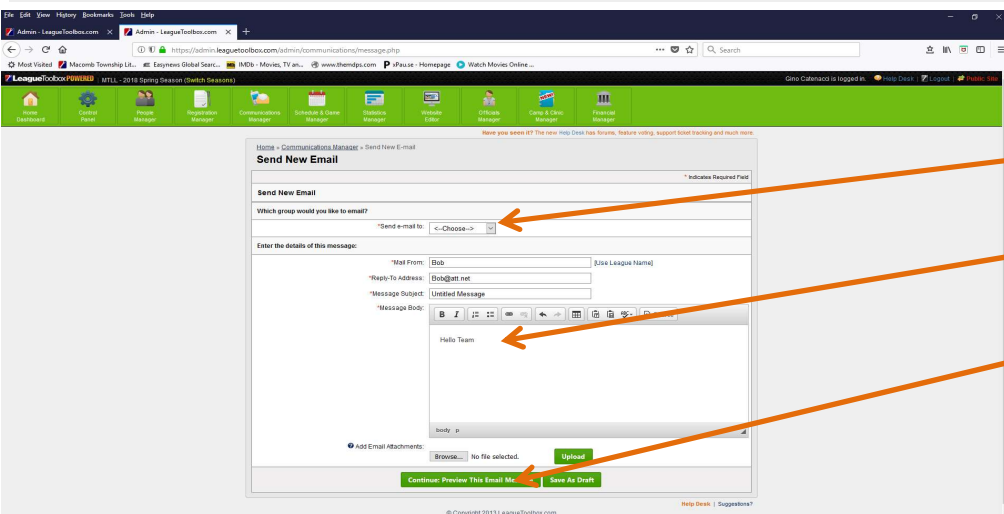
Item	Invoice #	Status
2017 Spring Season Coach Registration Brad Meacham	#1068489	Paid/Complete
2017 Spring Season Player Registration Owen Meacham	#1068489	Paid/Complete



Select communication manager



Select Send New Email



Choose League People
Select Team
Check Box for correct division and team

Enter Email Text Here

Click Continue to send the email

Home > Communications Manager > Send New E-mail

Send New Email

* Indicates Required Field

Which group would you like to email?
Send e-mail to: League People

Which Divisions or Teams would you like to include?
Send email to: Teams
Divisions/Teams: Select Teams

Select what type of members you would like to send this
Send Email To:
 Admins H Uncheck All
 Angles Brevets Cardinals
 Coach Pitch (6-21 Mon/Wed/Sat) Registrants

Enter the details of this message:
*Mail From: Bob [Beta League Name]
*Reply-To Address: Bob@jatt.net
*Message Subject: Untitled Message
*Message Body:
Hello Team

Add Email Attachments: Browse No file selected Upload

Continue: Preview This Email Message Save As Draft

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Choose League People
Select Team
Check Box for correct division and team

